



CITY OF LONG BEACH

DEPARTMENT OF HEALTH AND HUMAN SERVICES

2525 Grand Avenue Long Beach, Ca. 90815 (562) 570-4003 FAX (562) 570-4049

Employment Opportunity Multi-Service Center (MSC) Case Manager III – Unclassified

The Human and Social Services Bureau is accepting applications for a full time Case Manager III position to provide case management to homeless individuals and families at the Multi-Service Center.

Salary Range: \$13.165 - \$18.002 Hourly

Qualifications:

- Bilingual preferred
- Excellent verbal and written skills
- Experience working with diverse populations
- Familiarity with Long Beach resources/public benefits
- Bachelors degree or commensurate years experience
- Ability to problem solve and intervene in crisis situations
- Ability to coordinate resources and provide linkages to homeless individuals/families
- Experience conducting psychosocial assessments and service planning to address the needs of homeless clientele.

Duties:

- Conducts client intake and assessment while critically evaluating the client's needs and available resources;
- Develops with the client and assists in implementing individual service plans;
- Maintains case records and required reporting documentation;
- Pursues new referral contacts within the community;
- Documents client contacts and follow-up activities;
- Participates in case conferences and case reviews;
- Facilitates referrals to a variety of agencies;
- Other duties as assigned.

Mail, fax or email resume with cover letter to:

Susan Price, Homeless Services Coordinator
City of Long Beach Department of Health and Human Services
Administration, Room 280
2525 Grand Avenue
Long Beach, CA 90815
Email: Susan_Price@longbeach.gov

Deadline for Applications – Open until Filled

The City of Long Beach is an Equal Opportunity Employer. This information is available in alternate format by request to the Payroll/Personnel Office at (562) 570-4009.

Requisition # 05-57